

**THE MINUTES OF THE ANNUAL MEETING OF WOOTTON PARISH
COUNCIL HELD ON 'ZOOM' ON TUESDAY 4th MAY 2021 AT 7.00PM**
PRESENT: Cllr's G Horton, R Campbell, C Simmonds,
P Styche, S Hare and B Atkinson.

IN ATENDANCE: Cllr R Hannigan. K Pickering(clerk)

1. **ELECTION OF CHAIRMAN - Cllr G Horton.**
Proposed by Cllr P Styche, seconded by Cllr S Hare.
ELECTED UNOPPOSED.
2. **ELECTION OF VICE CHAIRMAN - Cllr B Atkinson.**
Proposed by Cllr R Campbell, seconded by Cllr C Simmonds.
ELECTED UNOPPOSED.
3. **Apologies:** B Firth, Cllr P Clark and Cllr P Clark
4. **Review of salaries, wages and allowances :**
 - a) Clerks salary – To confirm the clerks salary for 2021/22
Clerks salary – To confirm the SSP is 7(old scale18) - £10.44/hr. Clerk to advise the council when the new salary scale rate has been agreed
 - b) To confirm/authorise a Chairman's allowance for 2021/22.
IT WAS RESOLVED to set the Chairman's allowance at £100 for the year.
5. **To receive, confirm and adopt the following policies:**
 - a) **Risk Assessment** – approved and adopted by the meeting.
 - b) **Standing Orders and Financial Regulations** – approved and adopted by the meeting.
 - c) **Insurance Policy** – approved and adopted.
 - d) **Asset Register** – approved and updated to be a photographic register.
 - e) **Child Protection Policy** – approved, adopted and signed by chairman
 - f) **Representatives:**
 - i) Humberside Airport – Cllr Horton.
 - ii) ERNLLCA – Clerk/Councillor as required.
 - iii) NATS – Cllr R Campbell.
6. **To advise councillors to review their register of interests and advise the clerk if any amendments/alterations are required to their interests registered.**