

WOOTTON PARISH COUNCIL

Notes relating to the business transacted in lieu of the May meeting of Wootton Parish Council

1. Councillor/Clerk update or reports

- Meetings should not take place for the foreseeable future. Powers should be devolved to the Chairman and Clerk. 'Remote' meetings can take place – although it is recognised that this is not always feasible.
- The current Chairman remains in office. The Annual Council Meeting does not have to take place in May – it may take place when face to face meetings resume.
- The Annual Audit deadlines have been postponed until 30/9/2020.

2. Planning Applications

No planning applications received.

3. Finance

a) Accounts for payment and Income received.

1. Mrs Karen Pickering (Clerk)	222318	140.91
Salary – April		
2. HMRC – April	222319	35.20
3. ERNLLCA subscription	222320	314.31
4. Nettleton Mowing & Maint	222321	446.66
(Highway mowing)		
5. Marie Styche – Audit	222322	125.00
6. C Simmonds – Plants	222323	60.00

Proposed by Cllr Simmonds, seconded by Cllr Campbell.

b) To receive the Internal Auditors report and accounts for the year ended March 2020 and to approve and sign the:

- i) Governance Statements
- ii) Accounting Statements

IT WAS RESOLVED unanimously to accept the Internal Auditors report and to approve and authorise the signing of i) The Governance statements and ii) The Accounting statements.

The Chairman was authorised to sign the relevant sections of the Annual Return.

4. Correspondence

- Rural Services Network – information
- ERNLLCA newsletter
- CPRE – newsletter.
- Covid-19 – Mutual Aid – Ferry ward – various information.
- Annual Audit – postponed until September 2020.
- External Auditor – various information on the 2020 audit arrangements.
- Police and Crime Commissioner update
- Phishing emails : clerks email address: reported to the fraud team
- Clerks and Councils Direct magazine.
- Project completion report submitted to N.L.C for pond work.

5. Agenda items for next month's meeting.

6. **Date of next meeting** – Tuesday 16th June 2020 – clerk to confirm arrangements for June meeting.