

WOOTTON PARISH COUNCIL

Paper relating to the business to be transacted in lieu of the April meeting of Wootton Parish Council

Dated : 15th April 2020

K E Pickering-Clerk to the parish council.

To : **Web site.**

AGENDA

1. Councillor/Clerk update or reports

- Meetings should not take place for the foreseeable future. Powers should be devolved to the Chairman and Clerk. 'Remote' meetings can take place – although it is recognised that this is not always feasible. Information may be passed on to parish councillors through email correspondence.
- The current Chairman remains in office until such time that an Annual Council Meeting can take place.
- The Annual Audit deadlines have been postponed until 30/9/2020.
- Grass Mowing is being undertaken by J Nettleton. This contract was awarded for one year and will be reviewed next year.

2. Planning Applications -

- i) Application PA/2020/546 – Outline planning permission to erect up to 90 dwellings, 2 retail units, with public open space, incorporating new green infrastructure, sud's features, local equipped area for play 'LEAP', woodland planting and bio-diversity enhancements, with appearance, landscaping, layout and scale reserved for subsequent consideration.
Land South of High Street, (Access off Swallow lane), Wootton
This planning application has been previously circulated to Parish Councillors and residents of the village in order to meet the deadline for responses at N.L.C.
- ii) Application PA/2020/432 – Planning permission for partial change of use of ground floor for weddings, installation of a marquee for weddings within the grounds and use of a modern barn for function room – Wootton Hall, Vicarage lane, Wootton
This proposal has been previously circulated to parish councillors in order to respond to N.L.C within the designated time frame.

3. Finance

- a) Accounts for payment and Income received - circulated list.
- b) To receive Income and Expenditure sheet for the year ended March 2020 and the bank reconciliation for Q4 of 2019/20
The Chairman and Vice-Chairman will authorise these payments. It you have any concerns please email the clerk prior to 20th April 2020.
NB The year end accounts have been prepared and are currently with the internal auditor.

4. **Correspondence** – see attached list.

5. **Agenda items for next month's meeting.**

6. **Date of next meeting** – Tuesday 19th May 2020 – clerk to confirm arrangements for May meeting.