

**THE MINUTES OF THE ANNUAL MEETING OF WOOTTON
PARISH COUNCIL HELD ON TUESDAY 17th MAY 2016 AT
7.00PM**

PRESENT: Cllr's B Firth, G Horton, C Simmonds, P Styche
IN ATENDANCE: Cllr P Clark, D Wells, K Pickering(clerk)

1. **ELECTION OF CHAIRMAN** - Cllr G Horton.
Proposed by Cllr Simmonds, seconded by Cllr Firth.
ELECTED UNOPPOSED.

2. **ELECTION OF VICE CHAIRMAN** - Cllr R Campbell.
Proposed by Cllr Simmonds, seconded by Cllr Horton.
ELECTED UNOPPOSED.

3. **Apologies:** Cllr R Campbell and Cllr R Hannigan.

4. **Review of salaries, wages and allowances :**
 - a) **Clerks salary – To confirm the clerks salary for 2016/17**
The clerks national salary review has not yet been agreed – this will be implemented once agreement reached.
 - b) **To confirm/authorise a Chairman’s allowance for 2016/17.**
IT WAS RESOLVED to set the Chairman’s allowance at £100 for the year.

5. **To receive, confirm and adopt the following policies:**
 - a) **Risk Assessment** – approved and adopted by the meeting.
 - b) **Standing Orders and Financial Regulations** – approved and adopted by the meeting.
 - c) **Insurance Policy** – approved and adopted.
 - d) **Asset Register** – The asset register was confirmed and approved and adopted by the meeting. A photographic asset register has been completed.
 - e) **Representatives:**
 - i) Humberside Airport – Cllr Horton.
 - ii) ERNLLCA – Clerk/Councillor as required.
 - iii) NATS – Cllr R Campbell.